

# Bid Fee Information

## Bid Fee

To qualify as a bid fee the tournament or convention must turn in the following:

When applying

- Completed application
- Letter of intent/agreement/RFP from your recognized sanctioning body stating the amount of the bid fee requested

When following up on grant received:

- Invoice from the sanctioning body
- Copies of the front and back of the check for bid payment to the sanctioning body showing receipt of payment
- Completed Follow-up report  
The information must be turned in with in 14 days of completion of the event